

The City Council of the City of Mattoon held a regular meeting in the Council Chambers at City Hall on November 7, 2006 at 7:04 p.m. after a 6:30 p.m. caucus session.

Mayor White presiding.

Mayor White led the Pledge of Alliance.

The following members of the Council answered roll call: YEA Commissioner David Cline, YEA Commissioner Randy Ervin, YEA Commissioner Joseph McKenzie, YEA Commissioner David Schilling, YEA Mayor Charles E. White. All Council members attended in person.

Also in attendance were City personnel: City Administrator Alan Gilmore, City Attorney/Treasurer J. Preston Owen, Public Works Director David Wortman, Water Treatment Plant Superintendent Jim Lang, Community Development Coordinator Kyle Gill, Fire Chief Michael Chism, Assistant Fire Chief Andy Adair, Police Chief Larry Metzelaars, and City Clerk Susan O'Brien.

CONSENT AGENDA:

Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. Prior to asking for a motion to approve the Consent Agenda, the mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting.

Mayor White seconded by Commissioner Schilling moved to approve the consent agenda as follows: minutes of the regular meeting October 17, 2006 and Joint City Council minutes from October 24, 2006, reports of the Police Department for the month of September and the Fire Department for the month of October, payroll and bills for the last half of October.

Bills and Payroll for the last half of Oct, 2006

General Fund

Payroll	\$	249,062.82
Bills	\$	254,676.13
Total	\$	503,738.95

Hotel Tax Fund

Payroll	\$	1,706.54
Bills	\$	4,291.96
Total	\$	5,998.50

Festival Management Fund

Bills	\$	13,852.45
Total	\$	13,852.45

Insurance & Tort Judgment

Bills	\$	379.81
Total	\$	379.81

Capital Project Fund

Bills	\$	26,560.62
Total	\$	26,560.62

Water Fund

Payroll	\$	26,211.11
Bills	\$	60,036.51
Total	\$	86,247.62

Sewer Fund

Payroll	\$	25,144.47
Bills	\$	34,566.07
Total	\$	59,710.54

Cemetery Fund

Payroll	\$	3,000.72
Bills	\$	323.33
Total	\$	3,324.05

Motor Fuel Tax Fund

Bills		\$ 100,431.08
	Total	\$ 100,431.08
<u>Health Insurance</u>		
Bills		\$ 84,204.71
	Total	\$ 84,204.71

Mayor White declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cline, YEA Commissioner Ervin, YEA Commissioner McKenzie, YEA Commissioner Schilling, YEA Mayor White.

PUBLIC PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meeting Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments.

There was no public discussion.

Mr. Brian Daniell of West & Company presented the Council with the 2005/2006 City Audit. Mr. Daniell and City Attorney/Treasurer Owen summarized the revenues and expenses for the General Fund, revenue sources, expenditures, transfers and debt; Motor Fuel Tax Fund; Hotel/Motel Tax Fund; Festival Management Fund; Insurance & Tort Judgment Fund; HOME Rehabilitation Fund; Revolving Loan Fund; Capital Projects Fund; TIF; and grand totals of all of the funds. Council commented on the general fund audit. Next, Mr. Daniell and City Attorney/Treasurer Owen reviewed the business-type funds, consisting of the Water Dept., Sewer Dept., and Cemetery. City Attorney/Treasurer Owen stated the need for the City to have a water rate study in anticipation of rate hikes. Director Wortman mentioned the last rate study was conducted in 2001, and stated both the water and sewer rates need to be reviewed. Finally, Mr. Daniell announced there had been a substantial improvement over the last three to four years, but stated the biggest liabilities as: 1. Retirement Benefits to Police and Fire Pensioners; and 2. Post Retirement Benefits by way of Retirees' Insurance. Due to new accounting standards, the City will have to record estimates for retiree health care coverage by disclosing the information in the financial statement. City Attorney/Treasurer Owen stated his retiree health care coverage estimates will be more than the City's combined debt. Mr. Daniell stated the disclosure will affect the bond rating. Council with input from City Attorney/Treasurer Owen and Mr. Daniell discussed the costs of health insurance and retirees; status of other communities; and health care coverage. Mr. Daniell thanked the City for the assistance received by the City staff, and for the opportunity to conduct the audit.

NEW BUSINESS

Mayor White seconded by Commissioner Cline moved to approve Council Decision Request 2006-676, authorizing the Chief of Police to advertise for bids for new mobile radios for all Mattoon Police vehicles to be purchased with Federal Sharing Funds [Omega Funds].

Mayor White opened the floor for discussion. No discussion.

Mayor White declared the motion carried by the following vote: YEA Commissioner Cline, YEA Commissioner Ervin, YEA Commissioner McKenzie, YEA Commissioner Schilling and YEA Mayor White.

Commissioner Cline seconded by Commissioner Schilling moved to approve Council Decision Request 2006-677, authorizing the creation of the position of Mid-town Business District Custodian and submitting the name of Charles Heinlein currently employed as a seasonal worker to fill this newly created position with an annual salary of \$19,136.00.

Mayor White opened the floor for discussion. Commissioner Cline commented there was agreement by the union. Administrator Gilmore announced the position is under the AFSCME contract.

Mayor White declared the motion carried by the following vote: YEA Commissioner Cline, YEA Commissioner Ervin, YEA Commissioner McKenzie, YEA Commissioner Schilling and YEA Mayor White.

Mayor White seconded by Commissioner McKenzie moved to approve Council Decision Request 2006-678, authorizing the hiring Bill Riley, an Eastern Illinois University Political Science Major, as a part-time intern to assist the City Administrator for a period of time from December 1, 2006 through mid May 2007, at an hourly wage of \$5.00 per hour. Mr. Riley will work 20 hours per week and assist the City Administrator with the development and administration of various municipal projects. Mayor White added Mr. Riley will receive a grant from the State for \$5.00 per hour.

Mayor White opened the floor for discussion. No discussion.

Submitted:	<u>11/08/2006</u>	Approved:	<u></u>
	Date		Date
By:	<u>Charles E. White</u>		<u></u>
	Municipal Official	Mayor	Regional Engineer
		Title	

Mayor White declared the motion carried by the following votes: YEA Commissioner Cline, YEA Commissioner Ervin, YEA Commissioner McKenzie, YEA Commissioner Schilling, YEA Mayor White.

Commissioner Schilling seconded by Commissioner Ervin moved to approve Council Decision Request 2006-679, authorizing the changes to the campground and boat dock rental rates for Lake Mattoon.

Mayor White opened the floor for discussion. No discussion.

Mayor White declared the motion carried by the following vote: YEA Commissioner Cline, YEA Commissioner Ervin, YEA Commissioner McKenzie, YEA Commissioner Schilling, YEA Mayor White.

Commissioner Schilling seconded by Commissioner McKenzie moved to approve Council Decision Request 2006-680, authorizing the mayor to sign the specifications and cost estimate for the Wastewater Treatment Plant Upgrade and MCC (Motor Control Center) Upgrade.

Mayor White declared the motion carried by the following vote: YEA Commissioner Cline, YEA Commissioner Ervin, YEA Commissioner McKenzie, YEA Commissioner Schilling, YEA Mayor White.

Commissioner Ervin seconded by Commissioner Cline moved to amend CDR 2006-681 to reflect the effective date of November 8, 2006.

Mayor White opened the floor. No discussion.

Mayor White declared the motion to amend CDR 2006-681 carried by the following vote: YEA Commissioner Cline, YEA Commissioner Ervin, YEA Commissioner McKenzie, YEA Commissioner Schilling, YEA Mayor White.

Commissioner Ervin seconded by Commissioner Schilling moved to approve Council Decision Request 2006-681, authorizing the Fire Chief to promote Driver/Engineer Brian Hoenes to the rank of Captain, and to promote Firefighter Melvin Pierce to the rank of Driver/Engineer effective November 4 8, 2006, due to the vacancies created upon the promotion of Assistant Fire Chief Andy Adair as amended.

Mayor White opened the floor for discussion. No discussion.

Mayor White declared the motion carried as amended by the following vote: YEA Commissioner Cline, YEA Commissioner Ervin, YEA Commissioner McKenzie, YEA Commissioner Schilling, YEA Mayor White.

Commissioner Ervin seconded by Commissioner McKenzie moved to approve Council Decision Request 2006-682, authorizing the additions of \$13,388 to the purchase price of the KME Custom Aerialcat from KME Fire Apparatus for the ladder truck.

Mayor White opened the floor for discussion. No discussion.

Mayor White declared the motion carried by the following vote: YEA Commissioner Cline, YEA Commissioner Ervin, YEA Commissioner McKenzie, YEA Commissioner Schilling, YEA Mayor White.

Mayor White announced the Executive Session would be conducted in the Fire Training Room, due to Election Officials in the Caucus Room.

Mayor White seconded by Commissioner Ervin moved to recess to closed session at 7:53 p.m. pursuant to the Illinois Open Meetings Act for the purpose of considering the purchase or lease of real property (5 ILCS 120(2)(c)(5)); the price for sale or lease of property (5 ILCS 120(2)(c)(6); and any litigation affecting or on behalf of the City of Mattoon (5 ILCS 120/2(c)(11)).

Mayor White declared the motion carried by the following vote: YEA Commissioner Cline, YEA Commissioner Ervin, YEA Commissioner McKenzie, YEA Commissioner Schilling, YEA Mayor White.

Council reconvened at 8:23 p.m.

Clerk O'Brien described a YMCA question with regard to City employees and retirees receiving free memberships. The agreement stated City employees were to receive free memberships. The Council determined to have the YMCA initiate the enforcement

of memberships, since previous transmittals to the YMCA indicated retirees of the City.

Mayor White seconded by Commissioner Cline moved to adjourn at 8:29 p.m.

Mayor White declared the motion carried by the following vote: YEA Commissioner Cline, YEA Commissioner Ervin, YEA Commissioner McKenzie, YEA Commissioner Schilling, YEA Mayor White.

/s/ Susan J. O'Brien
City Clerk

The Cities of Mattoon and Charleston, Illinois held a Joint City Council meeting at Sarah Bush Lincoln Health Center in the Lincoln Room on October 24, 2006 at 3:00 p.m.

The Pledge of Allegiance was recited.

Charleston Mayor John Inyart introduced Charleston City Council members as: Commissioners Jim Dunn, Jeff Lahr, Lorelei Sims, and Larry Rennels, City Manager Scott Smith, and City Clerk Deborah Muller. Mattoon City Administrator Alan Gilmore introduced the Mattoon City Council members as: Mayor Charles White, Commissioners David Cline, David Schilling, Joe McKenzie, Randy Ervin, and City Clerk Susan O'Brien. All Council members attended the meeting in person.

Also in attendance were Mattoon City personnel: Public Works Director David Wortman, Community Development Coordinator Kyle Gill, Electrical Inspector Matt Frederick, Tourism Director Angelia Burgett, Fire Chief Mike Chism, and Water Treatment Plant Superintendent Jim Lang.

Mr. Steve Newlin, Acting County Engineer, gave a presentation and update on the status of the I-57 Interchange and 1000 North Construction Project, including a history of feasibility studies over the years; importance of the interchange; completion rate at 35%; and remaining timeline of approximately five to seven years. Administrator Gilmore inquired as to the search for a County Engineer. Mr. Newlin responded with three candidates and results possibly at the County Board Meeting on November 11th.

Angela Griffin, Coles Together President & CEO, updated the Councils on enterprise zone abatements, GIS system for enhancements to RFP responses, local Coles County Wage and Benefits Summary, six or seven active projects with a potential of creating 925 new jobs, and a FutureGen environmental input volume for the environmental input statement with a site decision late June 2007 for final offer status.

Mattoon Public Works Director David Wortman updated the Councils on the Mattoon/Charleston water interconnect behind Sarah Bush Lincoln Health Center with expected project completion by the end of the year.

Charleston Fire Chief Kris Phipps with input from Mattoon Fire Chief Mike Chism notified the Councils of a study to attempt to reduce ISO (Insurance Services Organization) rating for Charleston. Mattoon did not have money budgeted for the study this year. Chief Phipps described the RIT (Rapid Intervention Team) teams, a correlation between Charleston and Mattoon; elaborated on the open communication between the two cities; and noted the IESA study would be included in Charleston's Master Plan. The Councils with input from Chief Phipps, Chief Chism, and Administrator Gilmore discussed the ISO rating and RIT.

Administrator Gilmore and Manager Smith reviewed the potential for utilizing a Buxton ID or MapInfo provider, which through an economic development consulting agreement provide a means for retail development. By combining both cities, prospects of a 40,000 person market would be more attractive. A contract with Coles Together for administration of this project would protect the gathered information. Charleston Council discussed the economic development consulting possibilities. *This would be a joint project to include the Mattoon/Charleston Chambers, Coles Together, Cities of Mattoon & Charleston, and Coles County.*

Mary Mentz of the Illinois Department of Tourism presented information regarding the CVB (Convention & Visitors' Bureau), dollar for dollar match by the State, market areas, the process and contingencies for becoming a CVB, and pooling of cities' funds to operate the CVB.

With the absence of Doug McDermid, Coles County Regional Planning & Development Commission (CCRP & DC) Executive Director, Charleston Manager Smith reported on the County Comprehensive Plan through a memo from Mr. McDermid. Mr. McDermid's memorandum, dated October 24, 2006, outlined the following information: The Coles County Comprehensive Plan Steering Committee unanimously recommended the Coles County Comprehensive Plan for adoption by the Coles County Board at the September 14, 2006 Steering Committee Meeting; The Coles County Planning & Development Committee did likewise on September 28, 2006; The Coles County Regional Planning & Development Commissioners voted unanimously to recommend the Coles County Comprehensive Plan to the Coles County Board for adoption at the October 19, 2006 Commission Meeting; The Plan is scheduled to be considered for adoption by the Coles County Board at their November 14, 2006 7:00 p.m. Meeting; The Plan anticipates the most future development in the County will take place within the "Mattoon-Charleston Urban Facilities Area" as defined and agreed to by the

Cities of Mattoon and Charleston; and Commission Staff would like to thank the Cities of Mattoon and Charleston for their contribution to the development of the County Comprehensive Plan.

Kyle Gill, Mattoon Community Development Coordinator, reported on the Mattoon City Comprehensive Plan with respect to the potential changes to the mile and a half existing land usage and contacted CCRP & DC to determine within the City of Mattoon areas for rezoning as industrial. Charleston City Planner Jeff Finley described the Charleston's zoning, review of meetings, and update around the first of the year at Charleston's Council meeting.

Administrator Gilmore introduced the two new Mattoon TIF Districts, described the need to re-align Mattoon's use of the Enterprise Zone, and reviewed the designation of the area west of Sarah Bush Lincoln Health Center as an enterprise zone. Manager Smith added the area along Route 16 and Charleston's business districts as enterprise zones, and acknowledged the enterprise zone as a discussion topic at the Management Meetings.

Charleston Mayor Inyart opened the floor for discussion. Charleston Council expressed opinions on the joint endeavors. Administrator Gilmore added the value of comprehensive plans with Director Wortman noting FutureGen's request for a comprehensive plan. Manager Smith thanked the staff, lines of communication, and open discussion with Administrator Gilmore in agreement.

Mattoon Commissioner Schilling seconded by Mattoon Mayor White moved to adjourn. By an unanimous acknowledgement, the meeting was adjourned at 4:22 p.m.

/s/ Susan J. O'Brien
City Clerk